

MRALGA
 Agenda
 Monthly Trustees Meeting Monday 15th August 2022
 6.30 pm

Present : David Oz DO, Mark Moore MM, Carol Andrew CA, Cheryl Britton CB, Maria Moon MMO, David Moon DM, Gary Black GB, Lisa Muxlow minute taker only.

Apologies:

Agenda item	Action
1 Welcome by Chair and minutes of previous meeting signed off for filing. Maria Moon passed minutes to David Oz as he chaired last meeting in June.	MMO
2 Chairs report no chairs report as Maria has been on holiday.	MMO
3 Secretary`s report To be discussed and finalized all amendments to the tenancy agreement so we can proceed with printing and making packs up. All dates have been changed and dates updated etc. Ready for printing. No Letters and emails received from plot holders since last meeting via secretary emails.	LM
4 Treasurers report Water bill first item, estimated readings have been taken as of today it is looking to be higher and will over run the amount budgeted for the year. We have excess in other budgets which we can move over to cover. We need next year to make sure that the budget is set higher for the water. There is a balance left to make more purchases for site. The balance of 5K is still to come in for the woowoo. Which we still have not got an installation date for. Discussed plot fee increased by £1 for full plot, 50p half plot per year for next 2 years To cover the rise in the water bill.	CA
5 Shop Report/ catering. Main winter order processed for growells as per below. Investing close to 3k into shop area. 20kg yellow winter radar 10kg Senshyu 10kg Blood red	LM,DO,CA

<p>10kg Yellow moon 10kg Red Sun 5kg Autumn White Garlic 5kg Autumn pink garlic 10x bags John Innes no3</p> <p>10x john innes no3 20x john innes no2 20x john innes no1 30x pro seed and modular (clover) 30x pro potting (clover) 3x pallets multipurpose (clover) 1x 25kg compost activator 2x 100m roll of 2m wide weed control fabric</p> <p>Discussed replacing chairs in hut and table clothes to match.</p> <p>Should we buy an electric pallet truck. To move pallets around? Also shop workers and steel toe capped boots need to be worn moving forward.</p> <p>Catering is all ok at this time. We need to shop for BBQ essentials ready for the show day.</p>	
<p>6 Plot report Since last meeting 24 more letters sent out. 2 plots have been handed back and then re-allocated. Thanks given to David moon and tony Matthews for clearing the rubbish area. We have now changed this area into 3 half plots with parking and all 3 plots have been let. We have already been told that come October 2 full plots and 2 micro plots will be ending tenancies. Agreed by trustees that a letter will be drafted for end of year. That tenancy will not be renewed at start of the year. It was agreed by all trustees that these letters will be sent early September to those tenants that this will involve. LM to draft letter.</p>	<p>DO</p>
<p>7 Health & Safety Gary completed risk assessment for the covid outbreak Currently nothing further to report. Trench to rear of hut still needs to be completed by community payback.</p>	<p>GB</p>
<p>8 MRALGA Log book update since last meeting</p>	<p>MMO</p>

	Steve had wood stolen off plot.	
9	<p>Maintenance Chicken feed cage now built and in position. The doors need replacing as they are twisted. Looking into possible roller shutter. One tank on site (29) has a leak on the tap. Guttering to be replaced on the wood shed.</p> <p>Get quotes for the last two doors to be replaced on the hut. Replacement picnic tables need to get quote. Lawn mowers need replacing before next spring as they are becoming a health and safety issue. Question as to whether we should put in more water collection points around site.</p>	DM
10	<p>Community payback No community pay back for the next 2 weeks. They have issues their end with supplying supervisors.</p>	MMO, CA
11	<p>Security report 4 cameras are out in use, 2 more are due to be erected shortly. NO issues reported with regards any thefts.</p>	MM
12	<p>Events Annual show banner to go up as soon as possible. David Oz will hand out more entry forms Saturday morning.</p> <p>Tombola to be sorted week before event inside hut. ? marquee who is about to help. needs to be erected 8th sept. All show cards, prize cards and vouchers are sorted.</p>	CB,
13	<p>A.O.B David Oz discusses plants for next year. DO we run it next year. £3700 made last year. However moving forward Richard will not be able to help. Mr Oz will need help to sow and water We will need at least 6 volunteers to help run the plant production. Without this confirmed we will not be able to hold the event.</p> <p>Discuss link to Charles dowding site? Ref Carol and Jake?</p>	ALL
14	<p>Date of next meeting 12.09.22</p>	ALL